

# **Li Sing Tai Hang School**

## **Annual Plan 2014-2015**

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## Major Concern 1: Elite Enhancement Programme

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
1. To improve Chinese elites	Design school-based writing curriculum for P. 2 to P. 6 elite classes	The Chinese Elite Curriculum gets close to the Hong Kong local standard.	Review of school-based curriculum	Sept-June	Head of Chinese	Chinese Elite Class Teachers
	Establish after-school elite classes with about 18 students, and undertake weekly reading or writing practice.	Chosen students show an improvement in their second term Chinese examination.	First term Test and second term examination			
2. To enhance students' English writing ability	Design school-based writing curriculum for elite students	The English Elite Writing standard is higher than the Hong Kong local standard	Review of school-based curriculum	Sept-June	Head of English	Writing Class Tutor
	Establish an after-school elite class with about 10 students, and undertake weekly writing practice.	70% or above of the chosen students show an improvement in their second term examinations.	First term Test and second term examination			
3. To Promote elites' Mathematics standard up to the Hong Kong local standard	1. After-school Mathematics elite classes: Focus on the topic of problem-solving and strengthen students' confidence in this area. All subject teachers report regularly in the subject meetings; review and follow-up the teaching effectiveness in order to elevate the teaching quality.	70% or above of the students acquire 70 mark or above in the assessment	Assessment exercises	Sept-June	Head of Mathematics	Mathematics Elite Class Teacher

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
	2. Cultivate elites to learn with initiative: Teachers select appropriate supplementary materials for students to continue their daily learning at home.	70% or above of the students can complete the self-learning materials independently.	Student completing homework rate			

### Major Concern 2: Voice Training Enhancement Project

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
Students make use of the Volume 3 and are able to speak and give presentations confidently	<ol style="list-style-type: none"> <li>1. Set up Voice Training Education Guidelines</li> <li>2. Include “Students’ speaking volume” as an item in the lesson observation assessment form, and for it to become one of the teachers’ teaching requirements.</li> <li>3. Depending on students’ performance, the voice training strategy can be included in the subject teachers’ lesson planning.</li> <li>4. Subject heads can record good examples of using the Volume 3 and use it as part of the teaching resources.</li> <li>5. Play the videos to students and teach them how to attain the Volume 3 skills.</li> <li>6. Strengthen the training of teachers</li> </ol>	80% or above of teachers can effectively train their students in applying the 3 Volumes, answering questions and presenting confidently.	Classroom observation in Chinese, English and Mathematics lessons	Sept-May	Principal and the Head of Curriculum, Chinese, English and Mathematics	All teachers

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
	<p>who are below the attainment level through lesson observation and taking videos of their lessons.</p> <p>7. Optimise the use of the “Prompt Card”</p> <p>8. Arrange an improvement programme for teachers who are below the attainment level.</p> <p>9. Subject heads share and conclude their experiences of classroom observation in the Chinese, English and Mathematics lesson planning meetings.</p>					

## Economically Disadvantaged and SEN Students After-school Learning Support Programme 2014-2015

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
Provide after-school tutorials for economically disadvantaged and SEN students in order to promote their learning effectiveness; to establish their confidence and cultivate their responsibility for learning.	<ol style="list-style-type: none"> <li>Hire three after-school homework tutors</li> <li>Establish after-school homework tutorial classes</li> <li>Implement the “Complete Homework Reward Scheme”: students who hand in homework on time will receive a certificate. Students who receive four certificates in one semester will acquire a merit. Those who fail to hand in all of their homework will be asked to reflect on their experience during lunch time and to improve their future behaviour.</li> </ol>	More students can submit their homework on time.	The statistics of students finishing all their homework	Sept-May	Head of Counseling, Ms Rita Chan	<p><u>Expenditure:</u>            3 Homework Tutors: \$200/1.5 hours (every day after-school); plus 5% MPF,  <math>\\$210 \times 134 \text{ days} \times 3 \text{ tutors} = \\$84,420</math></p> <p><u>Income:</u>            IE Grant: \$11,142            School-based After-school Learning and Support Programme: \$67,200            Donation and other subsidies: \$6,078</p> <p><u>Balance:</u>            Total Income: \$84,420            Total Expenditure: \$84,420            Balance:: \$0</p>

## Teaching Capacity Enhancement Programme 2014-2015

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
To broaden Teachers' professional development	<ol style="list-style-type: none"> <li>Hire a certified teacher to share teachers' workload</li> <li>Hire a teaching assistant to handle non-teaching workload</li> <li>Organise weekly Chinese, English and Mathematics lesson planning meetings</li> </ol>	<ol style="list-style-type: none"> <li>Teachers' confirmation of acquiring more teaching capacity.</li> <li>Most teachers can make improvements and teach to a higher professional level.</li> </ol>	Teachers survey	Sept-Aug	Vice Principal Leung	<u>Expenditure</u> 1 Certified Teachers: \$293,391 1 Teaching Assistant: \$151,200  <u>Income</u> Capacity Enhancement Grant: \$293,391 Enhanced Chinese Learning and Teaching for Non-Chinese Speaking Students Grant: \$145,200 School Lunch Subsidy: \$6,000  <u>Balance</u> Total Income: \$444,591 Total Expenditure: \$444,591 Balance: \$0

## Enhanced Chinese Learning and Teaching for Non-Chinese Speaking Students Programme 2014-2015

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
1. To enhance students' Chinese writing level 2. To optimise the school-based Chinese curriculum 3. To enhance teachers' teaching quality	1. Increase the number of Chinese lessons and hire three certified teachers 2. Establish after-school elite classes 3. Focus on the teaching of Chinese writing and increase the number of classroom observations and Chinese lesson planning meetings	1. Promote the standard of students' Chinese writing ability 2. Most teachers consider that the teacher development activities helps to elevate the teaching quality.	1. Writing assessment 2. Teachers survey	Sept-Aug	Head of Chinese, Ms Lee Hung Mui	<u>Expenditure</u> 3 Certified Teachers: \$1,107,896.25  <u>Income</u> Enhanced Chinese Learning and Teaching for Non-Chinese Speaking Students Grant: \$1,107,896.25  <u>Balance</u> Total Income: \$1,107,896.25 Total Expenditure: \$1,107,896.25 Balance: \$0



# Financial Budget 2014-2015

## Government Fund

Balance b/f	Item	Income	Expense
\$216,724.88	EOEBG		
	Baseline Grant	\$698,752.33	\$675,406.00
	Composite IT Grant	\$314,694.00	\$350,480.00
	Capacity Enhancement Grant	\$357,860.00	\$302,391.00
	Student Guidance Service Grant	\$275,769.00	\$275,769.00
	S B NAC Support		
	WS Approach to Integrated Ed	\$11,142.00	\$11,142.00
	Admin/Rev Admin Grant	\$604,800.00	\$534,240.00
	Enhanced Speech Therapy Grant	\$69,217.00	\$52,060.00
	Additional Student Guidance Service Grant	\$129,416.00	\$97,231.00
	UAP Grant	\$96,298.00	\$92,647.00
\$216,724.88	EOEBG Total	\$2,557,948.33	\$2,391,366.00
\$11,213.94	Teacher Relief Grant	\$62,000.00	\$20,000.00
\$180.90	Books and Transport Allowance	\$50.00	\$100.00
\$3,770.40	Family and School Cooperation	\$12,989.00	\$10,300.00
\$1,098.30	English Activities	\$0.00	\$1,098.30
\$67,200.00	After-school Learning and Support Programmes		\$67,200.00
\$900,000.00	Enhanced Chinese Learning and Teaching for Non-Chinese Speaking Students Grant	\$600,000.00	\$1,253,096.25
\$50,000.00	Upgrade WebSams		\$50,000.00
\$56,240.00	School Lunch Subsidy	\$40,000.00	\$96,000.00
\$396,243.54	Moral and National Education		\$500.00
\$13,177.48	Intensive Support for I.E.		\$13,177.48
\$0.00	JC Life Wide Learning Fund	\$14,960.00	\$14,960.00
\$0.00	Admin Grant for Additional CA	\$169,528.96	\$133,056.00
<u>\$1,715,849.44</u>	Summary	<u>\$3,457,476.29</u>	<u>\$4,050,854.03</u>
	Surplus	<u>\$1,122,471.70</u>	

## School Fund

Balance b/f	Item	Income	Expense
(\$674.70)	Non-standard Fee	\$91,500.00	\$90,000.00
\$0.00	Travelling Fee for Picnic	\$5,850.00	\$5,850.00
\$0.00	Greening Programme	\$2,000.00	\$2,000.00
(\$13,206.78)	Others (AC2)	\$13,206.78	
\$16,883.62	Donation and Promotion		\$13,206.78
(\$98.30)	School-based Chinese Curriculum	\$100,000.00	\$99,000.00
\$8,016.20	Visual Arts	\$50,000.00	\$50,000.00
\$0.00	Extra-curricular Activities-Other		
\$1,848.20	School-based English Curriculum	\$29,000.00	\$26,000.00
\$12,325.00	General Funds		
\$0.00	School Picnic	\$13,500.00	\$23,500.00
(\$75,970.40)	English Reader Rental	\$18,000.00	\$18,000.00
\$0.00	Environmental Protection Fund		
\$89,250.00	English Reader Deposit	\$18,000.00	\$21,000.00
<u>\$38,372.84</u>	Summary	<u>\$341,056.78</u>	<u>\$348,556.78</u>
	Surplus	<u>\$30,872.84</u>	