

Li Sing Tai Hang School

Annual Plan 2015-2016

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Major Concern 1: Promoting self-learning and learning effectiveness through I.T. education (Preliminary)

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
1. To enhance the quality of I.T. equipment	<ol style="list-style-type: none"> 1. Purchase tablet PCs and management software. 2. Enhance the Wi-Fi internet equipment. 	<ol style="list-style-type: none"> 1. Providing at least 27 tablet PCs 2. Efficient data transmission 	<ol style="list-style-type: none"> 1. Teacher questionnaire 2. Student questionnaire 	Sept-June	I.T. Co-ordinator	I.T. Co-ordinator and Technician-Stationed-at-School (TSS)
2. Students familiarise themselves with the operation of tablet PCs	Make amendments in the Computer curriculum and teaching students to use tablet PCs.	Most students able to operate tablet PCs.	<ol style="list-style-type: none"> 1. Computer Subject Teacher questionnaire 2. Student questionnaire 	Sept-June	I.T. Co-ordinator	Computer Teachers
3. Teachers understand the operation of teaching with tablet PCs	Teacher training and professional exchange	<ol style="list-style-type: none"> 1. Most teachers understand the operation of tablet PCs. 2. Most teachers understand the operation of teaching with tablet PCs. 	Teacher questionnaire	Sept-June	I.T. Co-ordinator	All teachers
3. Establish I.T. teaching resources library	<ol style="list-style-type: none"> 1. Teacher training and professional exchange 2. Identifying appropriate educational software 3. Teachers review educational software in subject meeting 	<p>Collecting a minimum of two suitable educational software programmes for each subject:</p> <ol style="list-style-type: none"> 1. Coordinate with school-based curriculum; 2. Meet the level of students; 3. Promote students' learning effectiveness; 4. Promote self-learning. 	Review of the software programmes introduced by the subject teachers	Sept-June	Panel heads of Chinese, English, Mathematics, General Studies, Visual Art, Music and Physical Education	All teachers

Major Concern 2: Organising Elite Enhancement and Remedial Support Programmes to raise the standard of academic achievement

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
To raise students' standard of academic achievement	1. Chinese and Mathematics Elite Class: 1.1 Enhance the system of selecting students: students with grade A to C 1.2 Teach to the same curriculum level as other mainstream local schools.	Making improvements in Chinese and Mathematics results	Analysis of students' academic achievements between years	Sept-June	Panel heads of Chinese and Mathematics	Chinese and Mathematics Elite Class teachers
	2. Chinese and Mathematics Remedial Class: 2.1 Enhance the system of selecting students: students with grade D and E 2.2 Prepare students the key objectives of the curriculum in advance, and optimize the curriculum.				Panel heads of Chinese and Mathematics	Chinese and Mathematics Remedial Class teachers
	3. Strengthen the Guidance work plan, and focus on the support of weaker students: 3.1 Enhance the system of selecting students: students with grade F. 3.2 Focus on the needs of weaker students and provide suitable support to enhance their academic achievement.	With parent's agreement, students achieving grade F in their studies will receive appropriate learning support.	Student Support Service Report	Sept-June	Head of Guidance and Disciplinary Team	Social worker, tutors, teachers and students in higher forms

School-based After-school Learning Support Programme 2015-2016

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
1. Provide after-school tutorials for economically-disadvantaged students, in order to promote learning effectiveness, establish their confidence, and cultivate their responsibility.	Provide full funding to these students to participate in the after-school tutorials.	Most students can complete their homework every day.	The statistics of students finishing homework	Sept-May	Head of Counseling,	<u>Expenditure:</u> 1. 34 students x \$960 tutorial fee = \$32,640 2. Students x picnic and activity fee = \$33,480 Total: \$66,120 <u>Income:</u> 1. After-school Learning and Support Programme: \$40,800 2. Jockey Club Life Wide Learning Fund: \$25,320 Total: \$66,120 <u>Balance:</u>
2. Through taking part in sports and art activities, economically disadvantaged students can develop their multiple intelligences.	Provide full funding to these students to participate in sports and art activities.	All eligible students can be exempted from paying activity fees.	Subsidy record of economically-disadvantaged students	Sept-May	Head of Activities	Total Income: \$66,120 Total Expenditure: \$66,120 Balance: \$0

Teacher Capacity Enhancement Programme 2015-2016

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
To broaden teachers' professional development	1. Chinese University of Hong Kong (CUHK) English 'Seed' Project: 1.1 Enhance P.1 English curriculum 1.2 Teacher training	1. Finalise the P.1 English curriculum. 2. Promotion of the standard of teachers' professionalism.	1. Review the quality of the P.1 curriculum 2. Lesson observations	Sept-June	Panel head of English, P.1 English teachers	<u>Expenditure</u> 1. CUHK English Seed Project: \$120,000 2. 1 Teaching assistant: \$151,200 Total: \$271,200 <u>Income</u> 1. Capacity Enhancement Grant: \$221,200 2. Teacher Relief Grant: \$50,000 Total: \$271,200 <u>Balance</u> Total Income: \$271,200 Total Expenditure: \$271,200 Balance: \$0
	2. Hiring a teaching assistant to handle non-teaching duties and to substitute lessons.	1. Teachers agree that their burden of substitute lessons is reduced. 2. Teachers agree that their non-teaching duties are reduced.	Teachers questionnaire	Sept-June	Head of curriculum	

Enhanced Chinese Learning and Teaching for Non-Chinese Students Programme 2015-2016

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
1. To promote students' standard of Chinese studies 2. To promote students' Chinese writing level 3. To enhance teachers' teaching quality 4. To broaden the opportunities for learning Chinese	1. Increase the number of Chinese lessons 2. Establish P.1 and P.2 Integrated Activity Lesson 3. Establish after-school elite and remedial classes 4. Compose the school-based curriculum for Chinese writing 5. Chinese lesson planning periods and lesson observations 6. Providing lesson preparation sessions for P.2 teachers to participate in READ & WRITE Programme	1. Promotion of students' Chinese language level 2. Improve the standard of students' Chinese writing ability 3. Most teachers consider that the teacher development activities help elevate their professionalism.	1. Analysis of students' academic achievements between years 2. Analysis of Chinese writing materials 3. Teachers questionnaire	Sept-Aug	Head of Chinese	<u>Expenditure</u> 1. 4 Certified Teachers: \$1,346,089.8 2. International Day: \$5,000 3. Chinese Speech Training Tutor: \$9,000 4. Chinese MC Training Tutor: \$17,500 Total: \$1,377,589.8 <u>Income</u> Enhanced Chinese Learning and Teaching for Non-Chinese Speaking Students Grant: \$1,500,000 <u>Balance</u> Total Income: \$1,500,000 Total Expenditure: \$1,377,589.8 Balance: \$261,780.2
5. Developing an integrated learning environment	Organising International Day	International Day helps the integration of different cultures in school.	International Day Survey	March	Head of Disciplinary Team	

Financial Budget 2015-2016

Budget of Government Fund

Balance b/f	Item	Income	Expense
\$268,314.55	EOEBG		
	Baseline Grant	\$727,413.65	\$999,359.00
	Composite IT Grant	\$324,450.00	\$359,126.00
	Capacity Enhancement Grant	\$368,954.00	\$221,200.00
	Student Guidance Service Grant	\$284,318.00	\$284,318.00
	S B NAC Support	\$17,280.00	\$17,280.00
	WS Approach to Integrated Ed	\$11,484.00	\$9,720.00
	Admin/Rev Admin Grant	\$623,568.00	\$559,440.00
	Enhanced Speech Therapy Grant	\$67,608.00	\$56,780.00
	Additional Student Guidance Service Grant	\$138,624.00	\$98,682.00
	UAP Grant	\$107,559.00	\$103,462.00
	Books and Transport Allowance		\$68.10
\$268,314.55	EOEBG Total	\$2,671,258.65	\$2,709,435.10
\$73,462.44	Teacher Relief Grant	\$68,000.00	\$70,000.00
\$4,643.70	Family and School Cooperation	\$12,989.00	\$10,300.00
\$40,800.00	After-school Learning and Support Programmes		\$40,800.00
\$1,039,370.00	Enhanced Chinese Learning and Teaching for Non-Chinese Speaking Students Grant	\$600,000.00	\$1,377,589.80
\$395,635.54	Moral and National Education		\$500.00
\$0.00	JC Life Wide Learning Fund	\$25,320.00	\$25,320.00
(\$43,455.62)	Advanced payment	\$43,455.62	
\$0.00	Wifi 900	\$69,400.00	\$69,400.00
<u>\$1,778,770.61</u>	Summary	<u>\$3,490,423.27</u>	<u>\$4,303,344.90</u>
	Surplus	<u>\$965,848.98</u>	

Budget of School Fund

Balance b/f	Item	Income	Expense
\$39,165.30	Non-standard Fee	\$96,100.00	\$134,716.00
\$0.00	Greening Programme	\$2,000.00	\$2,000.00
\$7,353.20	School-based Chinese Curriculum	\$100,000.00	\$99,000.00
\$22,736.24	Visual Arts	\$48,600.00	\$48,000.00
\$10,338.70	School-based English Curriculum	\$30,000.00	\$25,000.00
\$0.00	School Picnic	\$6,720.00	\$13,470.00
(\$56,600.90)	English Reader Rental	\$19,000.00	\$43,455.62
\$93,800.00	English Reader Deposit	\$30,000.00	\$27,000.00
<u>\$116,792.54</u>	Summary	<u>\$332,420.00</u>	<u>\$392,641.62</u>
	Surplus	<u>\$56,570.92</u>	