

Li Sing Tai Hang School

Annual Plan 2016-2017

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Major Concern 1: Promoting self-learning and learning effectiveness through I.T. education (The first stage)

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
1. To enhance the quality of I.T. equipment	<ol style="list-style-type: none"> 1. Purchase tablet PCs 2. Enhance the Wi-Fi internet facility at school. 	<ol style="list-style-type: none"> 1. Providing at least 81 tablet PCs 2. Efficient data transmission 	<ol style="list-style-type: none"> 1. Teacher questionnaire 2. Student questionnaire 	Sept-May	I.T. Co-ordinator	I.T. Co-ordinator and Technician
2. To enhance teachers' understanding of teaching with tablet PCs	<ol style="list-style-type: none"> 1. Seed teacher must be observed in the classroom for a minimum of four times each term. 2. Seed teacher manages workshop that helps teachers understand the skills of teaching with tablet PCs 	<ol style="list-style-type: none"> 1. Each teacher must be observed in the classroom for a minimum of twice each academic year. 2. Most teachers agree that the workshop facilitates their understanding and confidence of teaching with tablet PCs. 	<ol style="list-style-type: none"> 1. Panel heads count the number of observed lessons by each teacher. 2. Teacher questionnaire 	Sept-May	<ol style="list-style-type: none"> 1. Seed teacher 2. Panel heads of Chinese, English and Mathematics 	All teachers

Major Concern 2: Tackle learning differences to raise the overall standard of academic achievement

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
To raise students' standard of academic achievement	<ol style="list-style-type: none"> 1. Chinese, English and Mathematics Research: <ol style="list-style-type: none"> 1.1 Research teaching strategies to tackle learning differences in class 1.2 Research strategies to tackle learning differences for homework 2 Professional Training 3 Other measures: <ol style="list-style-type: none"> 3.1 Teachers prepare seating plans according to the abilities of students 	<ol style="list-style-type: none"> 1. Improve quality of teaching strategies to tackle learning differences in class 2. Improve quality of strategies to tackle learning differences for homework 	<ol style="list-style-type: none"> 1. Teachers review the teaching strategies to tackle learning differences in class during subject meetings 2. Teachers review the strategies to tackle learning differences for homework during subject meetings 	Sept-May	Panel heads of Chinese, English and Mathematics	Chinese, English and Mathematics teachers

School-based After-school Learning Support Programme 2016-2017

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
1. Provide after-school tutorials for economically-disadvantaged students, in order to promote learning effectiveness, establish their confidence, and cultivate their responsibility.	Provide full funding to these students to participate in the after-school tutorials.	Most students can complete their homework every day.	The statistics of students finishing homework	Sept-May	Head of Counseling	<u>Expenditure:</u> 1. 46 students x \$960 tutorial fee = \$44,160 2. Students x picnic and activity fee = \$40,530 Total: \$84,690 <u>Income:</u> 1. After-school Learning and Support Programme: \$44,000 2. Jockey Club Life Wide Learning Fund: \$37,440 3. Aid from School Account: \$3,250 Total: \$84,690
2. Through taking part in sports and art activities, economically disadvantaged students can develop their multiple intelligences.	Provide full funding to these students to participate in sports and art activities.	All eligible students can be exempted from paying activity fees.	Subsidy record of economically-disadvantaged students	Sept-May	Head of Activities	<u>Balance:</u> Total Income: \$84,690 Total Expenditure: \$84,690 Balance: \$0

Teacher Capacity Enhancement Programme 2016-2017

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
To broaden teachers' professional development	<ol style="list-style-type: none"> Hiring 2 teaching assistants to handle non-teaching duties, substitute lessons and to promote I.T. education. Hiring an English Drama Training Tutor 	<ol style="list-style-type: none"> Most teachers agree that their substitute lessons are reduced. Most teachers agree that their non-teaching duties are reduced. Most teachers agree that I.T. education is well supported. 	Teacher questionnaire	Sept-May	Head of curriculum	<p><u>Expenditure</u></p> <ol style="list-style-type: none"> 1 Teaching assistant: \$158,281.2 1 I.T. Seed assistant: \$107,100 English Drama Training Tutor: \$45,175 <p>Total: \$310,556.2</p> <p><u>Income</u></p> <p>Capacity Enhancement Grant: \$377,807</p> <p><u>Balance</u></p> <p>Total Income: \$377,807 Total Expenditure: \$310,556.2 Balance: \$67,250.8</p>

Enhanced Chinese Learning and Teaching for Non-Chinese Students Programme 2016-2017

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
1. To promote students' standard of Chinese studies 2. To promote students' Chinese writing level 3. To enhance teachers' teaching quality 4. To broaden the opportunities for learning Chinese	1. Increase the number of Chinese lessons 2. Establish P.1 and P.2 Integrated Activity Lesson 3. Establish after-school elite and remedial classes 4. Compose the school-based curriculum for Chinese writing 5. Chinese lesson planning periods and lesson observations 6. Providing lesson preparation sessions for P.3 teachers to participate in READ & WRITE Programme 7. Establish Chinese Speech Training Class 8. Establish Chinese MC Training Class	1. Promotion of students' Chinese language level 2. Optimization of the standard of students' Chinese writing ability 3. Most teachers consider that the teacher development activities help elevate their professionalism.	1. Analysis of students' academic achievements 2. Analysis of Chinese writing materials 3. Teacher questionnaire	Sept-May	Head of Chinese	<u>Expenditure</u> 1. 4 Certified Teachers: \$1,335,186.3 2. Travel fares and material costs for Integrated Activity: \$5,600 3. Travel fares for Integration Programme: \$31,000 4. International Day: \$1,000 5. Chinese Speech Training Tutor: \$8,750 6. Chinese Elite Class Tutor: \$15,750 7. Chinese MC Training Tutor: \$16,800 Total: \$1,414,086.3 <u>Income</u> Enhanced Chinese Learning and Teaching for Non-Chinese Speaking Students Grant: \$1,500,000 <u>Balance</u> Total Income: \$1,500,000 Total Expenditure: \$1,414,086.3

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
5. Help ethnic minority students integrate into Hong Kong society	Integration Programme	The Integration Programme can facilitate students' integration into Hong Kong society.	Teacher questionnaire	Jan and June	Head of Activity Team	Balance: \$85,913.7
6. Developing an integrated learning environment	Organising International Day	The International Day helps the integration of different cultures in school.	International Day Survey	March	Head of Disciplinary Team	

Financial Budget 2016-2017

	承上結餘 Balance brought forward	預算收入 Budget Income	預算支出 Budget Expense	預算結餘 Budget Balance
A01 擴大營運津貼 EOEBG	\$305,346.12			
A0101 基線津貼 Basic/Baseline/Per Class				
A010101 基線津貼撥款 Baseline Grant		\$729,206.43		(\$246,938.87)
A010102 其他收入 Other Income				
A010103 文具 Stationery			\$25,000.00	
A010104 印刷 Printing			\$60,000.00	
A010105 水費 Water			\$10,000.00	
A010106 電費 Electricity			\$140,000.00	
A010107 電話費 Telephone			\$11,000.00	
A010108 郵費 Postage			\$3,000.00	
A010109 交通費及運輸費 Travel & Transportation			\$15,000.00	
A010110 消耗品 Consumable Stores			\$23,000.00	
A010111 藥物 Medicine			\$2,000.00	
A010112 清潔 Cleaning			\$47,250.00	
A010113 維修及保養 Repairs & Maintenance			\$161,375.00	
A010114 傢俱及設備 Furniture and Equipment			\$146,492.00	
A010115 中文 Chinese			\$8,400.00	
A010116 英文 English			\$49,318.00	
A010117 數學 Mathematics			\$2,800.00	
A010118 常識 General Studies			\$500.00	
A010119 音樂 Music			\$2,150.00	
A010120 體育 P.E.			\$8,616.00	
A010122 電腦 Computer			\$400.00	
A010123 閱讀中學習 Reading to Learn			\$6,000.00	

	承上結餘 Balance brought forward	預算收入 Budget Income	預算支出 Budget Expense	預算結餘 Budget Balance
A010124 專題研習 Project Learning			\$2,000.00	
A010125 校務 School Affairs			\$12,638.00	
A010126 學務 Student Affairs			\$2,580.00	
A010127 課程與教務 Curriculum & Teaching Affairs			\$8,000.00	
A010128 訓輔 Discipline & Counseling			\$3,310.00	
A010129 活動 Extra-curricular Activities			\$27,592.00	
A010130 其他支出 Other Expenditure			\$5,000.00	
A010131 供增聘文書助理的行政津貼 Administration Grant for Additional Clerical Assistant			\$175,224.30	
A010132 核數費 Audit Fee			\$17,500.00	
A0102 資訊科技綜合津貼 Composite Information Technology Grant		\$332,237.00	\$464,980.00	(\$132,743.00)
A0103 學校發展津貼 Capacity Enhancement Grant		\$377,807.00	\$310,556.20	\$67,250.80
A0104 學生輔導服務津貼 Student Guidance Service Grant (including the Top-up Student Guidance Service Grant)		\$427,766.00	\$417,000.00	\$10,766.00
A0105 新來港兒童 School-based Support Scheme for Schools with Intake of Newly Arrived Children		\$46,761.00	\$1,000.00	\$45,761.00
A0106 融合教育 Whole-school Approach to Integrated Education		\$10,456.00	\$23,500.00	(\$13,044.00)
A0107 行政津貼 Administration Grant/Revised Administration Grant		\$638,544.00	\$585,597.60	\$52,946.40
A0108 言語治療 Enhanced Speech Therapy Grant		\$53,844.00	\$44,360.00	\$9,484.00
A0109 成長的天空計劃 Understanding Adolescent Project (Primary) Grant		\$110,141.00	\$106,198.00	\$3,943.00
擴大營運津貼小計 EOEBG Summary :	\$305,346.12	\$2,726,762.43	\$2,929,337.10	\$102,771.45
A03 不納入<擴大營運>津貼 Grants Outside EOEBG				
A0301 家教會經常津貼 Committee on Home-School Co-operation Project (Setting/Subsidizing Expenses of Parent-Teacher Association)	\$1,657.70	\$5,267.00	\$6,924.70	\$0.00

	承上結餘 Balance brought forward	預算收入 Budget Income	預算支出 Budget Expense	預算結餘 Budget Balance
A0302 家校合作活動津貼 Committee on Home-School Co-operation Project (Activity)		\$6,400.00	\$6,400.00	\$0.00
A0303 家庭與學校合作活動計劃特別津貼 Special Home-School Co-operation Grant	\$5,000.00		\$5,000.00	\$0.00
A0305 校本課後學習及支援 School-based After-school Learning and Support Programmes		\$44,000.00	\$44,000.00	\$0.00
A0307 改善非華語學生中文津貼 Enhanced Additional Funding - Support for NCS Students	\$263,263.84	\$1,500,000.00	\$1,414,086.30	\$349,177.54
A0308 德育及國民教育科 Moral and National Education Support Grant	\$395,059.54		\$990.00	\$394,069.54
A0311 Wifi 900	\$69,400.00		\$69,400.00	\$0.00
A0312 強化學校行政管理津貼 Strengthening School Administration Management Grant	\$194,320.00		\$194,320.00	\$0.00
A0313 在小學推動 STEM 教育的一筆過津貼 One-off Grant for Promotion of STEM Education	\$100,000.00		\$60,700.00	\$39,300.00
A0314 資訊科技額外津貼 Extra Recurrent Grant Under ITE4	\$48,530.00		\$48,528.00	\$2.00
小計 Sub Total :	\$1,077,231.08	\$1,555,667.00	\$1,850,349.00	\$782,549.08
A04 整合代課教師津貼 Teacher Relief Grant	\$81,597.93	\$69,185.00		\$90,282.93
A0401 兼職會計 Part-time Accountant			\$40,500.00	
A0402 代課教師 Substitute Teacher			\$20,000.00	
小計 Sub Total :	\$81,718.93	\$69,185.00	\$60,500.00	\$90,403.93
總計 Total :	\$1,464,296.13	\$4,351,614.43	\$4,840,186.10	\$975,724.46

學校賬 School Fund

	承上結餘 Balance brought forward	預算收入 Budget Income	預算支出 Budget Expense	預算結餘 Budget Balance
B01 非標準項目 Non-Standard Fee	\$65,597.17	\$96,100.00		\$5,277.17
B0101 電費 Electricity			\$60,000.00	
B0102 器材添置或替換 Purchase or Replacement of Facilities			\$84,620.00	
B0103 維修及保養 Repairs & Maintenance			\$11,800.00	
學校賬結餘 School Fund	\$335,853.91			\$314,853.91
B04 綠化計劃 Green Plan		\$2,000.00	\$2,000.00	\$0.00
B17 KSMT		\$15,450.00	\$15,450.00	\$0.00
B18 賽馬會全方位學習基金 The Hong Kong Jockey Club Life-wide Learning Fund		\$37,440.00	\$37,440.00	\$0.00
B19 補貼 iPads Subsidy for iPads			\$21,000.00	(\$21,000.00)
總計 Total :	\$401,451.08	\$150,990.00	\$232,310.00	\$320,131.08