

Li Sing Tai Hang School

Annual Plan 2018-2019

Address: 73 Wun Sha Street, Causeway Bay, Hong Kong

Telephone: 2577-5188

Fax: 2882-4510

Email Address: lising@lsths.edu.hk

Website: www.lsths.edu.hk

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Major Concern 1: Encourage self-learning and learning effectiveness through I.T. education (The third stage)

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
1. Teachers can apply I.T. to effective teaching and learning	<ol style="list-style-type: none"> 1. Rearrange e-learning platform 2. A variety of classroom software to be used for I.T. education 	<ol style="list-style-type: none"> 1. Proficiency in using I.T. in lessons 2. Can maintain classroom interaction 3. Can cater for learner diversity 	Lesson observation	Sept-May	<ol style="list-style-type: none"> 1. I.T. Co-ordinator 2. Panel heads of Chinese, English and Mathematics 	All teachers

Major Concern 2: Enhance self-learning and diversified classwork

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
1. Diversified classwork and enhanced self-learning	<ol style="list-style-type: none"> 1. Try out the “Recommendation on diversified classwork for Chinese and Mathematics subjects” regularly in lessons 2. Design self-directed learning activities and diversified classwork, and try out regularly in lessons (optional) 3. Set up a database for diversified classwork and related scheme of work 4. Share experience of implementing various self-directed learning classwork in each school term 	<ol style="list-style-type: none"> 1. At least five pieces of quality diversified Mathematics classwork in each grade each term 2. At least four pieces of quality diversified Chinese classwork in each grade each term 	Record date of implementation, reflection, and recommendation	Sept-May	Panel heads of Chinese and Mathematics	Subject teachers of Chinese and Mathematics

Major Concern 3: Nurture promising students and develop their multi-intelligences

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Participants
<p>1. Provide additional training for students with outstanding performance in sports, arts, or academic subjects</p> <p>2. Open up new horizons for target students in their areas of excellence.</p>	<p>1. Each teacher should nominate a student who has potential in sports, arts, or academic subjects</p> <p>2. Formulate plan to develop their potentials</p> <p>3. Communicate with the students, find out what they need, what problems they might have, and make suggestions and offer solutions.</p> <p>4. Share experience in nurturing these students</p>	<p>1. Provide target students with considerable learning experience</p> <p>2. Target students show overall improvement in knowledge, skills and performance in their areas of interest.</p>	<p>1. Competition results, performance opportunities, tests, or public examination records</p> <p>2. Potential development plan and evaluation report</p>	Sept-June	Head of Activity Team	All teachers (except new teachers)

School-based After-school Learning Support Programme 2018-2019

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
Provide after-school tutorials for economically-disadvantaged students, in order to promote learning effectiveness, build up their confidence, and teach them responsibility	Provide after-school homework tutorials.	Most students can complete their homework every day.	Statistics showing students finishing homework	Sept-May	Head of Counseling	<u>Expenditure:</u> Tutor fee: \$167,832 <u>Income:</u> School-based After-school Learning and Support Programme: \$78,000 Capacity Enhancement Grant: \$89,832 <u>Balance:</u> Total Income: \$167,832 Total Expenditure: \$167,832 Balance: \$0

Teacher Capacity Enhancement Programme 2018-2019

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
To enhance teachers' professional development	<ol style="list-style-type: none"> 1. To hire after-school homework tutors 2. Teacher training 3. To hire a teaching assistant handling non-teaching duties, lesson substitutions, and helping to implement I.T. education 4. To hire an English Drama trainer 5. To hire a swimming coach 	<ol style="list-style-type: none"> 1. Teachers agree that lesson substitution duties have been reduced. 2. Teachers agree that non-teaching duties have been reduced. 	Teacher questionnaire	Sept-June	Head of curriculum	<p><u>Expenditure</u> After-school homework tutors: \$89,832 Teacher training: \$23,000 1 teaching assistant: \$163,800 1 English Drama trainer: \$18,400 1 swimming coach: \$4,800</p> <p><u>Income</u> Capacity Enhancement Grant: \$394,222</p> <p><u>Balance</u> Total Income: \$394,222 Total Expenditure: \$299,832 Balance: \$94,390</p>

Enhanced Chinese Learning and Teaching for Non-Chinese Students Programme 2018-2019

Target	Strategies	Success Criteria	Method of Evaluation	Period	Person Responsible	Resources
<p>1. To promote students' standard of Chinese studies</p> <p>2. To enhance teachers' teaching quality</p> <p>3. To broaden the opportunities for learning Chinese</p> <p>4. To optimize the P.1 Chinese School-based Curriculum</p>	<p>1. Increase the number of Chinese lessons</p> <p>2. To hire 3 teachers and establish after-school elite and remedial classes</p> <p>3. Establish P.1 and P.2 Integrated Activity Lesson</p> <p>4. To make a mobile application for the P.1 Chinese School-based Curriculum</p> <p>5. Establish Chinese Speech Training Class</p> <p>6. Establish Chinese MC Training Class</p> <p>7. Chinese lesson planning periods and lesson observations</p>	<p>1. Promotion of students' Chinese language level</p> <p>2. Most teachers consider that the teacher development activities help elevate their professionalism.</p>	<p>1. Analysis of students' academic achievements</p> <p>2. Teacher questionnaire</p>	Sept-May	Head of Chinese	<p><u>Expenditure</u></p> <p>3 Certified Teachers: \$1,050,676.20</p> <p>Travel fares and material costs for Integrated Activity Lessons: \$5,600</p> <p>To make a mobile application for the P.1 Chinese School-based Curriculum: \$600,000</p> <p>Travel fares for Integration Programme: \$24,000</p> <p>Chinese Speech Training Tutor: \$8,400</p> <p>Chinese MC Training Tutor: \$17,850</p> <p>International Day: \$1,000</p> <p><u>Income</u></p> <p>The balance of the Enhanced Chinese Learning and Teaching for NCS Students Grant brought forward: \$1,019,045.4</p> <p>Enhanced Chinese Learning and Teaching for NCS Students Grant: \$1,500,000</p>
5. Help ethnic minority students integrate into Hong Kong society	Integration Programme	The Integration Programme can facilitate students' integration into Hong Kong society.	Teacher questionnaire	Jan and June	Head of Activity Team	<p><u>Balance</u></p> <p>Total Income: \$2,519,045.4</p> <p>Total Expenditure: \$1,707,526.2</p> <p>Balance: \$811,519.2</p>
6. Developing an integrated learning environment	Organising International Day	The International Day helps the integration of different cultures in school.	International Day Survey	March	Vice Principal	

Plan on the Use of the Promotion of Reading Grant 2018-2019

- Objectives:
1. To enhance students' learning from reading.
 2. To enhance school-based reading environment, reinforce students' motivation in reading, and make sure students enjoy reading and their reading skills are developed.

	Items*	Budget (\$)
1	Purchase books	
	1.1 Books	
	1.1.1 P.1 to P.2 English Home Reading series (Reading A-Z)	\$3,500
	1.1.2 Chinese history and cultures	\$2,000
	1.1.3 Chinese language	\$2,000
	1.1.4 STEM	\$2,000
	1.1.5 Other subjects	\$1,500
2	Online reading plan	
	P.3 to P.4 English Raz-kids Online Reading	\$3,500
3	Reading activity	
	3.1 Recruit a writer to provide lectures to promote reading	\$1,000
	3.2 Hold different reading activities to enhance reading skills	\$1,500
	3.3 Pay for an English language newspaper	\$3,000
4	Others	
	4.1 Broadcast Chinese ETV: to promote reading during lunch time on Chinese Days	\$0
	4.2 Rainbow Scheme: to raise the frequency of reading	\$0
	4.3 Morning Reading Scheme: to raise the frequency of reading at home	\$0
	4.4 Shopping for Books Scheme: to raise the frequency of reading in the library	\$0
	4.5 Book Fair: to raise interest in self-reading	\$0
Total Amount		\$20,000

	承上結餘 Balance brought forward	預算收入 Budget Income	預算支出 Budget Expense	預算結餘 Budget Balance
A010122 電腦 Computer		\$0.00	\$400.00	(\$400.00)
A010124 專題研習 Project Learning		\$0.00	\$1,200.00	(\$1,200.00)
A010125 校務 School Affairs		\$0.00	\$18,556.00	(\$18,556.00)
A010126 學務 Student Affairs		\$0.00	\$1,510.00	(\$1,510.00)
A010127 課程與教務 Curriculum & Teaching Affairs		\$0.00	\$0.00	\$0.00
A010128 訓輔 Discipline & Counseling		\$0.00	\$372.00	(\$372.00)
A010129 活動 Extra-curricular Activities		\$0.00	\$35,336.00	(\$35,336.00)
A010130 其他支出 1 Other Expenditure 1		\$0.00	\$15,000.00	(\$15,000.00)
A010131 供增聘文書助理 Administration Grant for Additional Clerical Assistant		\$0.00	\$214,198.40	(\$214,198.40)
A010132 核數費 Audit Fee		\$0.00	\$20,000.00	(\$20,000.00)
A010133 強制驗窗計劃 MWIS		\$0.00	\$0.00	\$0.00
A010134 強制驗樓計劃 MBIS		\$0.00	\$0.00	\$0.00
A010135 STEM		\$0.00	\$36,400.00	(\$36,400.00)
小計 Sub Total:	\$783,421.92	\$780,894.82	\$738,867.40	\$825,449.34
A0102 資訊科技綜合津貼 Composite Information Technology Grant		\$346,675.00	\$346,056.00	\$619.00
A0103 學校發展津貼 Capacity Enhancement Grant		\$394,222.00	\$299,832.00	\$94,390.00
A0104 學生輔導額外津貼 Top Up Student Guidance Service Grant		\$17,820.00	\$10,500.00	\$7,320.00
A0105 新來港兒童 School-based Support Scheme for Schools with Intake of Newly Arrived Children		\$25,655.00	\$1,500.00	\$24,155.00
A0106 融合教育 Whole-school Approach to Integrated Education		\$10,912.00	\$10,100.00	\$812.00
A0107 行政津貼 Administration Grant/Revised Administration Grant		\$666,288.00	\$645,120.00	\$21,168.00

	承上結餘 Balance brought forward	預算收入 Budget Income	預算支出 Budget Expense	預算結餘 Budget Balance
A0108 增強言語治療 Enhanced Speech Therapy Grant		\$68,221.00	\$80,280.00	(\$12,059.00)
A0109 成長的天空計劃 Understanding Adolescent Project (Primary) Grant		\$114,927.00	\$111,713.00	\$3,214.00
A0110 空調設備津貼 Air Conditioning Grant		\$224,404.50	\$297,500.00	(\$73,095.50)
小計 Sub Total:	\$0.00	\$1,869,124.50	\$1,802,601.00	\$66,523.50
擴大營辦津貼小計 EOEBG Summary:	\$783,421.92	\$2,650,019.32	\$2,541,468.40	\$891,972.84
A03 不納入<擴大營辦>津貼 Grants Outside EOEBG				
A0301 家教會經常津貼 Committee on Home-School Co-operation Project (Setting/Subsidizing Expenses of PTA)		\$5,474.00	\$5,474.00	\$0.00
A0302 家校合作活動津貼 Committee on Home-School Co-operation Project (Activity)		\$6,700.00	\$6,700.00	\$0.00
A0305 校本課後學習及支援 School-based After-school Learning and Support Programmes		\$78,000.00	\$78,000.00	\$0.00
A0307 改善非華語學生中文津貼 Enhanced Additional Funding - Support for NCS Students	\$1,019,045.37	\$1,500,000.00	\$1,713,526.20	\$805,519.17
A0308 德育及國民教育支援津貼 Moral and National Education Support Grant	\$385,556.54	\$0.00	\$115,081.00	\$270,475.54
A0314 資訊科技額外津貼 Extra Recurrent Grant Under ITE4	\$4.00	\$48,530.00	\$48,528.00	\$6.00
A0316 資訊科技人員支援津貼 Information Technology Staffing Support Grant	\$112,020.00	\$307,200.00	\$197,580.00	\$221,640.00
A0317 發放推動中國歷史及文化一筆過津貼 One-off Grant for Promotion of CH Hist & Culture-aided Pri	\$54,326.00	\$0.00	\$30,000.00	\$24,326.00
A0318 賽馬會全方位學習基金 The Hong Kong Jockey Club Life-wide Learning Fund		\$37,350.00	\$37,350.00	\$0.00
A0319 學校社工服務津貼 SSWSG		\$609,900.00	\$608,500.00	\$1,400.00

	承上結餘 Balance brought forward	預算收入 Budget Income	預算支出 Budget Expense	預算結餘 Budget Balance
A0320 諮詢服務津貼 Consultation Service Grant		\$123,449.00	\$117,100.00	\$6,349.00
A0321 推廣閱讀津貼 Promotion of Reading Grant		\$20,000.00	\$20,000.00	\$0.00
小計 Sub Total:	\$1,570,951.91	\$2,736,603.00	\$2,977,839.20	\$1,329,715.71
A04 整合代課教師津貼 Teacher Relief Grant	\$107,920.03	\$87,000.00		\$122,170.03
A0401 兼職會計 Part-time Accountant		\$0.00	\$42,750.00	
A0402 代課教師 Substitute Teacher		\$0.00	\$30,000.00	
A0403 教學助理 Teacher Assistant		\$0.00	\$0.00	
小計 Sub Total:	\$107,920.03	\$87,000.00	\$72,750.00	\$122,170.03
總計 Total:	\$2,462,293.86	\$5,473,622.32	\$5,592,057.60	\$2,343,858.58

School Fund

	承上結餘 Balance brought forward	預算收入 Budget Income	預算支出 Budget Expense	預算結餘 Budget Balance
B01 非標準項目 Non-Standard Fee	\$56,214.94			\$56,214.94
B0101 非標準項目收費 Non-Standard Fee Income		\$93,000.00	\$0.00	\$93,000.00
B0103 器材添置或替換 Purchase or Replacement of Facilities		\$0.00	\$126,000.00	(\$126,000.00)
B0105 保險 Insurance		\$0.00	\$5,542.73	(\$5,542.73)
B0106 影印費 Printing		\$0.00	\$0.00	\$0.00
小計 Sub-Total:	\$56,214.94	\$93,000.00	\$131,542.73	\$17,672.21
學校賬結餘 17/18 School Fund17/18	\$361,302.42			\$361,302.42
B02 學生活動 Student Activities				\$0.00
B0201 爵士舞 Dance		\$33,074.00	\$26,000.00	\$7,074.00
B0202 跆拳道 Taekwondo		\$57,750.00	\$50,340.00	\$7,410.00
B0203 木球 Cricket		\$10,800.00	\$10,800.00	\$0.00

	承上結餘 Balance brought forward	預算收入 Budget Income	預算支出 Budget Expense	預算結餘 Budget Balance
B0205 田徑 Field and Track		\$4,800.00	\$9,460.00	(\$4,660.00)
B0206 小提琴 Violin		\$30,200.00	\$30,350.00	(\$150.00)
B0207 排球 Volleyball		\$12,200.00	\$24,375.00	(\$12,175.00)
B0208 結他 Guitar		\$17,000.00	\$11,500.00	\$5,500.00
B0209 合唱團 Choir		\$0.00	\$0.00	\$0.00
B0210 滾軸溜冰 Roller Skating		\$13,900.00	\$12,700.00	\$1,200.00
B0212 無伴奏合唱 Acappella		\$11,600.00	\$31,000.00	(\$19,400.00)
B0213 小小科學家 Junior Scientist		\$8,000.00	\$8,000.00	\$0.00
B0214 創意藝術 Creative Arts		\$14,400.00	\$14,400.00	\$0.00
B0215 英文話劇 English Drama		\$28,000.00	\$23,500.00	\$4,500.00
B04 綠化計劃 Green Plan		\$2,000.00	\$2,000.00	\$0.00
B05 銷售 Sales				
B0502 中文校本課程 School-based Chinese Curriculum		\$126,000.00	\$126,000.00	\$0.00
B0503 英文校本課程 School-based English Curriculum		\$9,812.00	\$9,812.00	\$0.00
B0504 數學校本課程 School-based Mathematics Curriculum		\$1,458.00	\$1,005.60	\$452.40
B08 其他支出 2 Other Expense 2		\$0.00	\$0.00	\$0.00
B09 視藝 Visual Arts		\$54,000.00	\$54,000.00	\$0.00
B13 旅行營費 Picnic Camp Fee		\$16,500.00	\$16,500.00	\$0.00
B14 旅行車費 Picnic Transportation Fee		\$22,500.00	\$22,500.00	\$0.00
小計 Sub-Total:	\$361,302.42	\$471,994.00	\$482,242.60	\$351,053.82
總計 Total:	\$417,517.36	\$566,994.00	\$615,785.33	\$368,726.03